

# Public Document Pack

# Blackpool Council

15 March 2024

To: Councillors S Brookes, Humphreys, Hunter, Jones, Roe, D Scott and Walsh

The above members are requested to attend the:

## **PUBLIC PROTECTION SUB-COMMITTEE**

Tuesday, 26 March 2024 at 6.00 pm  
in Committee Room A, Town Hall

## **A G E N D A**

### **ADMISSION OF THE PUBLIC TO COMMITTEE MEETINGS**

+

The Head of Democratic Governance has marked with an asterisk (\*) those items where the Committee may need to consider whether the public should be excluded from the meeting as the items are likely to disclose exempt information.

The nature of the exempt information is shown in brackets after the item.

This information is provided for the purpose of this meeting only and must be securely destroyed immediately after the meeting.

### **1 DECLARATIONS OF INTEREST**

Members are asked to declare any interests in the items under consideration and in doing so state:

(1) the type of interest concerned either a

- (a) personal interest
- (b) prejudicial interest
- (c) disclosable pecuniary interest (DPI)

and

(2) the nature of the interest concerned

If any member requires advice on declarations of interests, they are advised to contact the Head of Democratic Governance in advance of the meeting.

**2 MINUTES OF THE LAST MEETING HELD ON 20 FEBRUARY 2024** (Pages 1 - 6)

To agree the minutes of the last meeting held on 20 February 2024 as a true and correct record.

**3 ALLOCATION OF STREET COLLECTIONS 2024/2025** (Pages 7 - 68)

To consider the allocation of street collections for 2024/2025.

\* **4 HACKNEY CARRIAGE AND PRIVATE HIRE DRIVER LICENCES** (Pages 69 - 82)

To consider an applicant and a licence holder who have been convicted of offences or who have otherwise given reasons for concern.

(This item contains personal information regarding applicants and licence holders which is exempt from publication by virtue of Paragraph 1 of Part 1 of Schedule 12A of the Local Government Act 1972)

**5 DATE OF NEXT MEETING**

To note the date of next meeting as the 23 April 2024 at 6pm.

**Venue information:**

First floor meeting room (lift available), accessible toilets (ground floor), no-smoking building.

**Other information:**

For queries regarding this agenda please contact Tyrone Wassell, Democratic Governance Adviser, Tel: (01253) 477122, e-mail [tyrone.wassell@blackpool.gov.uk](mailto:tyrone.wassell@blackpool.gov.uk)

Copies of agendas and minutes of Council and committee meetings are available on the Council's website at [www.blackpool.gov.uk](http://www.blackpool.gov.uk).

# Agenda Item 2

## MINUTES OF PUBLIC PROTECTION SUB-COMMITTEE MEETING - TUESDAY, 20 FEBRUARY 2024

### **Present:**

Councillor Hunter (in the Chair)

Councillors

S Brookes	Jones	Walsh
Humphreys	Roe	

### **In Attendance:**

Sharon Davies, Senior Licensing Solicitor  
John Greenbank, Democratic Governance Senior Adviser (Scrutiny)  
Lee Petrak, Licensing and Trading Standards Manager  
Ryan Ratcliffe, Licensing Enforcement Officer

### **1 DECLARATIONS OF INTEREST**

There were declarations of interest made on this occasion.

### **2 EXCLUSION OF PRESS AND PUBLIC**

The Public Protection Sub-Committee considered excluding the public and press from agenda item three as that item contained information which was exempt from publication by virtue of Paragraph 1 of Part 1 of Schedule 12A of the Local Government Act 1972.

It considered that the public interest would not be served by allowing the information to be held in open session due to the sensitive information about individuals outlined.

**Resolved:** That under Paragraph 1 of Part 1 of Schedule 12A of the Local Government Act 1972, the public and press be excluded from the meeting during consideration of agenda item three, Taxi Fares Review 2024/25 – Blackpool Taxi Association (B.T.A) Submission and Item four, Hackney Carriage and Private Hire Driver Licences.

### **3 MINUTES OF THE LAST MEETING HELD ON 16 JANUARY 2024**

**Resolved:** That the minutes of the last meeting held on 16 January 2024 be approved and signed by the Chair as a true and correct record.

### **4 TAXI FARES REVIEW FOR 2024/25 - BLACKPOOL TAXI ASSOCIATION (B.T.A) SUBMISSION**

Mr Ryan Ratcliffe, Licensing Enforcement Officer, presented a report outlining a submission from the Blackpool Taxi Association (BTA) of proposed changes to the Blackpool Hackney Carriage Tariffs from March 2024.

Mr Bill Lewtas and Mr Dean James, Blackpool Taxi Association, attended the meeting and

## **MINUTES OF PUBLIC PROTECTION SUB-COMMITTEE MEETING - TUESDAY, 20 FEBRUARY 2024**

informed the Sub-Committee that there was a local perception that taxi coverage late at night was poor and the proposal was intended to improve coverage during this time. It was noted that while most operators were supportive of this proposal with a minor issue raised by one operator.

Mr Ratcliffe advised that this had been in relation to Tariff 2, where the view had been expressed that this tariff being used as a minimum between Christmas and New Year would have a negative impact on customers. The BTA however had stated that operators would be able to charge whatever they wished above the minimum imposed under Tariff 2 during this time and they did not foresee any negative impact on customers.

The Sub-Committee was also advised that the proposed charges, although an increase, were below the national average, representing value for money for customers. It was also hoped that by increasing fares existing drivers would be encouraged to remain hackney carriage licence holders, noting a decline in numbers during and following the Covid-19 pandemic.

Ms Sharon Davies, Senior Licensing Solicitor, added that if approved the proposed changes would be subject to consultation period, which if no objections were received, would be implemented under delegated authority by the Trading Standards and Licensing Manager.

Members considered the proposal and the information provided by the BTA and raised concern that an increase in fares could make it more difficult for people to get home late at night, but recognised that the changes represented only a minor increase. It was therefore agreed that the proposal be approved.

### **Resolved:**

1. That a change be made to the yardage and maximum tariffs as outlined in the table attached in Appendix 3(a);
2. That a change be made to add 40 pence to the taxi meter starting price on Tariff 3 from £3.20 to £3.60;
3. That a change be made to add 40 pence to the taxi meter starting price on Tariff 4 from £5.20 to £5.60.
4. That Tariff 2 be the minimum fare effective between 6.00hrs on 27 December and 18.00hrs on 31 December; and
5. That the fare increase be advertised and if no objections are received that the Trading Standards and Licensing Manager be authorised to implement the fare increase.

### **5 HACKNEY CARRIAGE AND PRIVATE HIRE DRIVER'S LICENCE**

The Sub-Committee considered the cases of applicants and licence holders who had been convicted of offences or who had otherwise given reason for concern.

i) DMB

Mr Ryan Ratcliffe, Licensing Enforcement Officer, presented the case in relation to DMB,

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2024**

who had failed to disclose a caution for Actual Bodily Harm (ASB) on their application form. The application form had been received in October 2023 and following Disclosure and Barring Service (DBS) check in December 2023 an undisclosed caution for ASB had been revealed.

DMB addressed the Sub-Committee and informed members that the failure to disclose the conviction had been the result of them not being aware that conditional cautions, such as they had received should be included when advising the Council of previous convictions. They explained that the caution had been received following an altercation in defence of a friend from homophobic comments. Following the incident DMB had been arrested and received the caution and a £300 fine.

They added that they were currently employed as a fuel tender driver and held a HGV Licence. Prior to this they had served in the armed forces. DMB concluded that they recognised that they had made a mistake and apologies for the error and stated that such incidents would not occur going forward.

The Sub-Committee considered the information provided and noted the explanation provided by DMB for their failure to disclose the offence on their application form. Members agreed that in light of the circumstances of the case that the licence be granted, but that DMB be warned that failure to disclose offences on an application form was an issue for which the Council could seek to prosecute offenders, although it was not expected that this would occur on this occasion.

**Resolved:** That DMB's Hackney Carriage and Private Hire Licence be granted.

ii) CDH

Mr Ryan Ratcliffe, Licensing Enforcement Officer, presented the case of CDH, who had made an application for a licence in October 2023. Following a DBS check it had been revealed that CDH had failed to disclose two driving offences. The first of these offences had been a TT99 conviction, representing a disqualification from driving due to CDH acquiring more than 12 penalty points within a 3 year period. This period of disqualification had been between July 2021 and October 2022. Following this period a further CU80 conviction had been recorded, in relation to the use of a mobile phone while driving in October 2022. Mr Ratcliffe advised that as a result of this CDH had received 6 penalty points which would be live on their licence until October 2025.

CDH addressed the Committee and stated that the report provided had incorrectly shown that they had been banned for a period of 15 months, advising that this should be 6 months. They explained that the confusion regarding the dates had been caused by their moving house and them being unaware of penalty points being added to their licence which led to their disqualification. CDH added that they had challenged the DVLA regarding the length of the ban and it had successfully been reduced to 6 months.

In respect of the CU80 offence CDH explained that this had been received while they had been employed at a parcel delivery company. They had been cancelling a delivery route on their mobile device which they had subsequently dropped when stopped by the Police. They emphasised that they had not been using the phone to make a call or text.

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2024**

CDH also informed the Sub-Committee that they were a good driver, despite the convictions received, and had never crashed a vehicle since they began driving at the age of 17. Further to this CDH stated that they had worked in public facing industries throughout their working life and therefore was not a risk to customers. The Sub-Committee sought clarification on the location of the TT99 speeding offence that had resulted in CDH being disqualified, however they were unable to remember where it had occurred but stated that it had been due to driving at approximately 35mph in a 30mph zone.

It was also noted that the addresses provided on the DBS check and the licence application were different, with CDH explaining that this had been an error. They added that they had a learning difficulty that made tasks such as completing forms difficult.

Mr Ratcliffe concluded by highlighting Section 9 of the Hackney Carriage and Private Hire Convictions Policy and expressing the view of the Licensing Service that CDH had a poor driving record.

The Sub-Committee considered the information provided and representations made, noted issues in the evidence provided by CDH and expressed concern regarding their driving record. It was therefore agreed that CDH's application for a Hackney Carriage and Private Hire Driver's Licence be refused and that the refusal letter include a warning that although no prosecution would be undertaken for failure to provide details of convictions received, serious consideration was given to undertaking such enforcement in this case.

**Resolved:** That CDH's application for a Hackney Carriage and Private Hire Driver's Licence be refused.

iii) KJC

Mr Ryan Ratcliffe, Licensing Enforcement Officer, presented the case in relation to KJC. He informed the Sub-Committee that KJC had been involved in a collision while operating their taxi during March 2023. The nature of the collision had raised concern that KJC was a fit and proper person to hold a licence. A video of the incident, taken by KJC's dashboard camera, which had occurred when they passed through a junction during a red light. The video demonstrated that KJC had been substantial distance from the lights when they had changed from green to amber, and that KJC had accelerated from approximately 18mph to 34mph when they passed through the junction.

KJC addressed the Sub-Committee and stated that they took full responsibility for the incident. They advised that the incident had likely been caused by hesitation and an error in their judgement regarding the amount of time available to pass through the junction. They added that this was the first accident that they had been involved in and the first where they had been at fault.

The reporting of the incident was discussed with it being noted that the Licensing Service had been informed of the incident, which had occurred in March 2023, in November 2023. Mr Ratcliffe advised that it was normally expected that an incident would be reported within 72 hours. The incident had been reported by KJC's former employer, for

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whom they had driven at the time of the accident. KJC explained that they had no understanding of why it had taken their former employer as long as it did to report the incident or why they had waited until he had left their employment to do so. They further stated that they were currently employed by another taxi operator within Blackpool.

The Sub-Committee also queried KJC's driving record and Mr Ratcliffe advised that they had 3 SP30 speeding offences from 2018, but had incurred none since that time. KJC also provided reassurance that a similar incident would not occur again and that they believed that the incident could have in part been caused by their previous work schedule and the cost of operating on behalf of their previous employer. They advised that they were no longer affected by either of these considerations.

The Sub-Committee considered the information provided and the representations made and noted the seriousness of the incident and the concerns regarding KJC's actions. It was agreed therefore that KJC have their licence suspended for a period of one week and that a severe warning letter be sent advising that if any further incident their licence may be suspended or revoked.

**Resolved:** That KJC's Hackney Carriage and Private Hire Driver's Licence be suspended for a period of one week with a severe warning letter in the event of any future incidents the licence may be suspended or revoked.

iv) KLR

Mr Ryan Ratcliffe, Licensing Enforcement Officer, presented the case in relation to KLR. He reported that KLR was an existing Private Hire Driver, who following a regular DBS check required under the Council's Hackney Carriage and Private Hire Licensing Policy, had revealed their certificate was no longer valid. This had expired in 2022 and upon questioning KLR had revealed a conviction for possession of a Class A substance. Further to this the Licensing Service had been contacted in January 2024 by Merseyside Police to inform them that KLR had been arrested on suspicion of the offences of Assault Occasioning Actual Bodily Harm, False Imprisonment and Possession of Class A drugs. The Police had advised that these offences had occurred during a domestic incident at a hotel and that KLR's partner had received injuries during it. Mr Ratcliffe noted that the nature of these offences and the failure to disclose them was a serious concern for the Licensing Service.

KLR addressed the Sub-Committee regarding the circumstances of both the arrests they had been subject to. They advised that the first arrest had occurred following an altercation in the street, following which they had been arrested after it was discovered a Class-A drug was in their jacket pocket. KLR stated that the jacket had belonged to a friend and that they had been unaware that it had drugs in it. They had subsequently accepted a caution, despite their assertion that the drug did not belong to them, following advice that it would be the quickest way to resolve the issue without going to court.

The second incident had occurred following an argument with KLR's partner during a night out. KLR stated that they had taken drugs on this occasion and that these had belonged to his partner. They described the domestic incident and their decision to take

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drugs as out of character and not their normal behaviour. Further to this KLR had voluntarily submitted to three drug tests to demonstrate that they were no actively taking drugs, the results of which were provided to the Sub-Committee at the meeting. KLR stated that being a taxi driver was their career and that they had a family to support, while recognising that the incidents had been serious they added that they had been isolated circumstances.

Members of the Sub-Committee further discussed the circumstances of the second arrest and noted that KLR was on bail at the time of the meeting. In respect of the False Imprisonment charge, KLR advised that this had been in relation to their refusal to let their partner leave their hotel room during the domestic incident. They added that their partner had subsequently declined to pursue charges against them, despite their arrest.

The Sub-Committee consider the representations made and the information provided at the meeting. In light of the seriousness of the offences disclosed, particularly the domestic incident in January 2024 it was considered that KLR was not a fit and proper person to hold a licence. Therefore it was agreed that KLR's licence be revoked immediately.

**Resolved:** That KLR's Hackney Carriage and Private Hire Driver's Licence be revoked with immediate effect.

### 6 DATE OF NEXT MEETING

That the date and time of the next meeting of the Sub-Committee be noted as Tuesday, 26 March 2024 at 6.00pm.

### Chairman

(The meeting ended 8.30 pm)

Any queries regarding these minutes, please contact:  
John Greenbank, Senior Democratic Governance Adviser  
Tel: (01253) 477229  
E-mail: [john.greenbank@blackpool.gov.uk](mailto:john.greenbank@blackpool.gov.uk)



<b>Report to:</b>	<b>PUBLIC PROTECTION SUB-COMMITTEE</b>
<b>Relevant Officer:</b>	Lee Petrak, Trading Standards and Licensing Manager
<b>Date of Meeting:</b>	26 March 2024

## ALLOCATION OF STREET COLLECTIONS 2024/2025

### 1.0 Purpose of the report:

1.1 To consider the allocation of street collections for 2024/2025.

### 2.0 Recommendation(s):

2.1 To consider the applications for street collection permits detailed in paragraphs 6.4 to 6.10

2.2 To delegate to the Trading Standards and Licensing Manager authority to issue further suitable applicants with permits.

2.3 To authorise the grant of a permit under the street collection regulations to cover the public collections made via the collection booths during the period of the Illuminations and to permit the sale to the public a brochure on the evening of the Switch On of the 2024 Illuminations.

### 3.0 Reasons for recommendation(s):

3.1 The Sub-Committee is required to consider applications received for the forthcoming year and consider whether it wishes to deal with future applications or delegate powers to grant suitable applications to the Trading Standards and Licensing Manager.

3.2 Is the recommendation contrary to a plan or strategy adopted or approved by the Council? No

3.3 Is the recommendation in accordance with the Council's approved budget? Yes

### 4.0 Other alternative options to be considered:

4.1 The Sub-Committee has the power to grant or refuse the applications.

### 5.0 Council priority:

5.1 The relevant Council priority is both:

- "The economy: Maximising growth and opportunity across Blackpool"

- “Communities: Creating stronger communities and increasing resilience”

## 6.0 Background information

6.1 Street collections are regulated by under the Police, Factories, etc (Miscellaneous Provisions) Act 1916.

6.2 This report sets out the charities on the approved Council list together with other requests for collection permits in 2024/2025.

6.3 The Sub-Committee is requested to select those organisations, which should be allowed street collection permits for the forthcoming 12 month period.

6.4 The following organisations on the approved list have indicated that they wish to hold a street collection in Blackpool during 2024/2025:

- **Trinity Hospice** – Sunday 12 May 10am-2pm, 6 Collectors on Blackpool Promenade during the annual Beaverbrooks 10k Fun run. Local Charity, always file a return.
- **Blackpool R.N.L.I.** – Saturday 25 May 1pm-4pm and Sunday 25 August 9am-5pm, 6 collectors on Promenade between Sandcastle and Lifeboat Station. Annual fundraiser, previously always file a return.
- **Royal British Legion (Riders Branch)** – Thursday 27 June 9am-6pm, 10 collectors outside Coral Island, annual poppy appeal.
- **Royal British Legion** – Saturday 26 October to Saturday 9 November, poppy appeal, 25 Collection sites throughout Blackpool, annual poppy appeal.

Copies of the applications can be found at Appendix 3(a)

6.5 The Licensing Service has also received the following applications for street collections in the forthcoming year. Copies of the applications can be found in Appendix 3(b)

6.6 **Brian House Children’s Hospice** – Saturday 13 April to Sunday 9 June, 4 collectors a day in the Town Centre and Tower Headland. Collecting as part of Elmers Big Parade Blackpool 2024. Previous collections by applicant with no issues.

6.7 **Macmillan Cancer Care** – Saturday 20 April – 2.30-3.30pm, 6 collectors in St John’s Square. Irish dancing from Whittaker Dance and Drama, annual event, always file a return.

- 6.8 **Macmillan Cancer Care** – Friday 17 May to Sunday 19 May 9am-6pm, 4 collectors, St Johns Square to Church St, Jim Allan co-ordinator, previous successful collections and filed returns.
- 6.9 **Diabetes UK** – Friday 14 June to Sunday 16 June, 9am-6pm, 4 collectors, St John’s Square to Church Street. Jim Allan co-ordinator, previous successful collections and filed returns.
- 6.10 **Blackpool Working Newfoundlands** – Thursday 1 August to Sunday 4 August 12pm-8pm, 5 collectors, St John’s Square, meet and greet event with rescue dogs during the Rebellion Festival. One previous collection with no issues. Awaiting approval from Blackpool Improvement District (BID) Team
- 6.11 Does the information submitted include any exempt information? No
- 7.0 List of Appendices:**
- 7.1 Appendix 3(a) Applications detailed in 6.4  
Appendix 3(b) Applications detailed in 6.6 - 6.10
- 8.0 Financial considerations:**
- 8.1 None.
- 9.0 Legal considerations:**
- 9.1 Police, Factories, etc (Miscellaneous Provisions) Act 1916.
- 10.0 Risk management considerations:**
- 10.1 None.
- 11.0 Equalities considerations and the impact of this decision for our children and young people:**
- 11.1 None.
- 12.0 Sustainability, climate change and environmental considerations:**
- 12.1 None.
- 13.0 Internal/external consultation undertaken:**
- 13.1 Consultation has been undertaken with the BID team or Visit Blackpool depending on where the collection is due to take place.

**14.0 Background papers:**

14.1 None

# Blackpool Council

## APPLICATION FOR A STREET COLLECTION PERMIT

**Applicants Name:**

Kayleigh Penn, Trinity Hospice

**Built Environment**

Licensing Service  
Blackpool Council  
Municipal Buildings, PO Box 4  
Blackpool, FY1 1NA

**Contact**

T: (01253) 47 8570  
F: (01253) 47 8372  
[www.blackpool.gov.uk](http://www.blackpool.gov.uk)



1) **Applicant Details**

In what capacity are you applying for a licence?

Please tick:

- a) An individual  Complete Section A
- b) A person other than an individual
  - I. As a charity  Complete Section B
  - II. As a limited company  Complete Section B
  - III. Other  Complete Section B

A) **Individual Applicant - Name, Address and details of applicant for the licence who will be responsible for the collection**

<b>Title:</b>	Mr	Mrs	Miss	Ms	<b>Forename (s)</b>						
<b><u>Surname</u></b>					<b><u>Date of Birth</u></b>						
<b><u>Home address</u></b>											
					<b><u>Post Code</u></b>						
<b>☎ Telephone Number</b>					<b>☎ Mobile Number</b>						
<b>Email Address</b>											

B) **Non-Individual Applicant – Business, Society or Charity responsible for the proposed Collection**

<b><u>Name</u></b>	Trinity Hospice											
<b><u>Registered address</u></b>	Low Moor Road											
	Bispham											
	Blackpool				<b><u>Post Code</u></b>	x	x	x		x	x	x
<b>☎ Telephone Number</b>	xxxxxxxxxxxxxxxx				<b>☎ Mobile Number</b>							
<b>Email Address</b>	xxxxxxxxxxxxxxxxxxxxxxxx											

2) **Correspondence Name and Address**

<b><u>Name</u></b>	Kayleigh Penn											
<b><u>Address</u></b>	Trinity Hospice											
	Low Moor Road											
	Bispham				<b><u>Post Code</u></b>	x	x	x		x	x	x
<b>☎ Telephone Number</b>	xxxxxxxxxxxxxxxx				<b>☎ Mobile Number</b>							
<b>Email Address</b>	xxxxxxxxxxxxxxxxxxxxxxxx											

3) Name of charity or fund for which the Collection / Sale is being made.

<b>Name of Charity</b>	Trinity Hospice							
<b>Address</b>	Low Moor Road							
	Bispham							
	Blackpool	<b>Post Code</b>	x	x	x		x	x
<b>Charity Registration Number (if applicable)</b>								

4) The Street Collection will be for the collection of:

Money	Property
✓	

Tick as appropriate

If property is collected, is this to give away use or sell on behalf of charity please state:

5) What method of collection is to take place?

For example will it be a bucket collection, line of coins, or entertainment / specific event? Please provide a description of the type of collection that is proposed to take place.

Bucket collection at the Beaverbrooks Blackpool 10k Fun Run 2024

6) How many persons is it proposed to authorise to act as collectors in the area of the local authority to which the application is addressed?

6

7) Use to which proceeds of this collection are to be put.

To fund the work of Trinity Hospice

8) Objects of the Charity or Fund.

Provide hospice care across Fylde Coast.

9) Date of Proposed Collection or Sale, and between what hours:

**NB** Please note that we must be in receipt of your application at least 28 days prior to the date of proposed collection

<b>DATE</b>	12/05/24	<b>BETWEEN WHAT HOURS</b>	FROM: 10.00am
	12/05/24		TO: 2.00pm

10) **Locality within which it is proposed to make the Collection or Sale.**

Blackpool Promenade, run starts outside of Savoy Hotel.

11) **Are the whole of the receipts to be paid over for the benefit of the Charity or fund?**

YES	NO
✓	

Tick as appropriate

12) **If no, please state what deductions will be made (for expenses or any other purpose) and provide an estimate of the sum which will be deducted. This can be shown as a percentage.**

Total amount of receipts	Amount to be deducted	Reason for deduction.

13) **Has a permit for a Collection or Sale for a similar object ever been refused?**

YES	NO
	✓

Tick as appropriate

14) **If Yes, please state by which Licensing Authority, date refused and reason given.**

AUTHORITY	DATE	REASON

15) **Signature of Applicant**

I understand that I am required to contact the following department(s) regarding my application:

- 1) **Promenade**  
If you are planning to hold a street collection on the Promenade you will must immediately contact VisitBlackpool on telephone number (01253) 478231 to check the dates requested are available and also to check whether you will need to provide insurance cover. Please note, VisitBlackpool's terms and conditions will need to be signed and a tramway activity permit may also be required.
- 2) **Town Centre**  
If you are planning to hold a street collection within the Town Centre, permission should immediately be sought from the Town Centre Admin Manager on (01253) 476204.

<b>Usual Signature</b>	xxxxxxxxxxxxxxxxxx		
<b>Printed Name</b>	Kayleigh Penn		
<b>Capacity</b>	Events Manager		
<b>Date</b>	07	02	2024



App: 094722

01 FEB 2024

# Blackpool

## APPLICATION FOR A STREET COLLECTION PERMIT

**Applicants Name:**

R.N.L.I. BLACKPOOL

**Built Environment**

Licensing Service  
Blackpool Council  
Municipal Buildings, PO Box 4  
Blackpool, FY1 1NA

**Contact**

T: (01253) 47 8570  
F: (01253) 47 8372  
[www.blackpool.gov.uk](http://www.blackpool.gov.uk)



1) Applicant Details

In what capacity are you applying for a licence?

Please tick:

- a) An individual  Complete Section A
- b) A person other than an individual
  - i. As a charity  Complete Section B
  - ii. As a limited company  Complete Section B
  - iii. Other  Complete Section B

A) **Individual Applicant -**

Name, Address and details of applicant for the licence who will be responsible for the collection

<b>Title:</b>	<input type="checkbox"/> Mr	<input type="checkbox"/> Mrs	<input type="checkbox"/> Miss	<input type="checkbox"/> Ms	<b>Forename (s)</b>						
<b>Surname</b>					<b>Date of Birth</b>						
<b>Home address</b>											
					<b>Post Code</b>						
<b>Telephone Number</b>					<b>Mobile Number</b>						
<b>Email Address</b>											

B) **Non-Individual Applicant - Business, Society or Charity responsible for the proposed Collection**

<b>Name:</b>	R.N.L.I.											
<b>Registered address</b>	WEST QUAY RD											
	POOLE											
	DORSET				<b>Post Code</b>	B	H	I	S	I	H	Z
<b>Telephone Number</b>					<b>Mobile Number</b>							
<b>Email Address</b>												

2) **Correspondence Name and Address**

<b>Name:</b>	MRS LYNDIA WILLIAMS										
<b>Address</b>											
					<b>Post Code</b>						
<b>Telephone Number</b>					<b>Mobile Number</b>						
<b>Email Address</b>											

3) Name of charity or fund for which the Collection / Sale is being made.

Name of Charity	R.N.L.I							
Address	WEST QUAY RD							
	POOLE							
	DORSET	Post Code	B	H	1	S	1	H
Charity Registration Number (if applicable)	209603							

4) The Street Collection will be for the collection of:

Money	Property
<input checked="" type="checkbox"/>	<input type="checkbox"/>

Tick as appropriate

If property is collected, is this to give away use or sell on behalf of charity please state:

5) What method of collection is to take place?

For example will it be a bucket collection, line of coins, or entertainment / specific event? Please provide a description of the type of collection that is proposed to take place.

SEALED NAMED BUCKET

6) How many persons is it proposed to authorise to act as collectors in the area of the local authority to which the application is addressed?

6

7) Use to which proceeds of this collection are to be put.

FUNDRAISING FOR LIFEBOATS

8) Objects of the Charity or Fund.

SAVING LIVES AT SEA

9) Date of Proposed Collection or Sale, and between what hours:

**NB** Please note that we must be in receipt of your application at least 28 days prior to the date of proposed collection

DATE

SATURDAY
25.05.24

BETWEEN WHAT HOURS

FROM: 1 pm
TO: 4 pm

10) Locality within which it is proposed to make the Collection or Sale.

BLACKPOOL LIFEBOAT STATION TO SANDCASTLE WATERPARK  
& RETURN

11) Are the whole of the receipts to be paid over for the benefit of the Charity or fund?

YES	NO
✓	

Tick as appropriate

12) If no, please state what deductions will be made (for expenses or any other purpose) and provide an estimate of the sum which will be deducted. This can be shown as a percentage.

Total amount of receipts	Amount to be deducted	Reason for deduction.

13) Has a permit for a Collection or Sale for a similar object ever been refused?

YES	NO
	✓

Tick as appropriate

14) If Yes, please state by which Licensing Authority, date refused and reason given.

AUTHORITY	DATE	REASON

15) Signature of Applicant

I understand that I am required to contact the following department(s) regarding my application:

- Promenade**  
If you are planning to hold a street collection on the Promenade you will must immediately contact VisitBlackpool on telephone number (01253) 478231 to check the dates requested are available and also to check whether you will need to provide insurance cover. Please note, VisitBlackpool's terms and conditions will need to be signed and a tramway activity permit may also be required.
- Town Centre**  
If you are planning to hold a street collection within the Town Centre, permission should immediately be sought from the Town Centre Admin Manager on (01253) 476204.

Usual Signature



Printed Name

LYNDA WILLIAMS

Capacity

HON SECRETARY - FRIENDS OF BLACKPOOL LIFEBOAT STATION

Date

\_\_\_\_\_

# Blackpool

01 FEB 2024

## APPLICATION FOR A STREET COLLECTION PERMIT

**Applicants Name:**

RNLI BLACKPOOL

**Built Environment**

Licensing Service  
Blackpool Council  
Municipal Buildings, PO Box 4  
Blackpool, FY1 1NA

**Contact**

T: (01253) 47 8570  
F: (01253) 47 8372  
[www.blackpool.gov.uk](http://www.blackpool.gov.uk)



1) **Applicant Details**

In what capacity are you applying for a licence?

Please tick:

- a) An individual  Complete Section A
- b) A person other than an individual
  - i. As a charity  Complete Section B
  - ii. As a limited company  Complete Section B
  - iii. Other  Complete Section B

A) **Individual Applicant -**

Name, Address and details of applicant for the licence who will be responsible for the collection

<b>Title:</b>	Mr Mrs Miss Ms	<b>Forename (s)</b>					
<b>Surname</b>			<b>Date of Birth</b>				
<b>Home address</b>							
		<b>Post Code</b>					
<b>Telephone Number</b>		<b>Mobile Number</b>					
<b>Email Address</b>							

B) **Non-Individual Applicant - Business, Society or Charity responsible for the proposed Collection**

<b>Name</b>	R.N.L.I.						
<b>Registered address</b>	WEST QUAY RD						
	POOLE						
	DORSET		<b>Post Code</b>	B	H	1	5
				1	H	Z	
<b>Telephone Number</b>		<b>Mobile Number</b>					
<b>Email Address</b>							

2)

**N. Address**

<b>Name</b>	MRS LYNDIA WILLIAMS						
<b>Address</b>	[REDACTED]						
		<b>Post Code</b>	[REDACTED]				
<b>Telephone Number</b>	[REDACTED]		<b>Mobile Number</b>	[REDACTED]			
<b>Email Address</b>	[REDACTED]						

3) Name of charity or fund for which the Collection / Sale is being made.

Name of Charity	RNLI								
Address	WEST QUAY RD								
	POOLE								
	DORSET		Post Code	B	H	I	S	I	H
Charity Registration Number (if applicable)	209603								

4) The Street Collection will be for the collection of:

Money	Property
<input checked="" type="checkbox"/>	<input type="checkbox"/>

Tick as appropriate

If property is collected, is this to give away use or sell on behalf of charity please state:

5) What method of collection is to take place?

For example will it be a bucket collection, line of coins, or entertainment / specific event? Please provide a description of the type of collection that is proposed to take place.

SEALED NAMED BUCKETS.

6) How many persons is it proposed to authorise to act as collectors in the area of the local authority to which the application is addressed?

6

7) Use to which proceeds of this collection are to be put.

FUNDRAISING FOR LIFEBOATS

8) Objects of the Charity or Fund.

SAVING LIVES AT SEA

9) Date of Proposed Collection or Sale, and between what hours:

**NB** Please note that we must be in receipt of your application at least 28 days prior to the date of proposed collection

DATE

SUNDAY

25.08.24

BETWEEN WHAT HOURS

FROM: 9am

TO: 5pm

10) Locality within which it is proposed to make the Collection or Sale.

BLACKPOOL LIFEBOAT STATION & ITS ENVIRONS

11) Are the whole of the receipts to be paid over for the benefit of the Charity or fund?

YES	NO
✓	

Tick as appropriate

12) If no, please state what deductions will be made (for expenses or any other purpose) and provide an estimate of the sum which will be deducted. This can be shown as a percentage.

Total amount of receipts	Amount to be deducted	Reason for deduction.
--------------------------	-----------------------	-----------------------

13) Has a permit for a Collection or Sale for a similar object ever been refused?

YES	NO
	✓

Tick as appropriate

14) If Yes, please state by which Licensing Authority, date refused and reason given.

AUTHORITY	DATE	REASON

15) Signature of Applicant

I understand that I am required to contact the following department(s) regarding my application:

1) Promenade

If you are planning to hold a street collection on the Promenade you will must immediately contact VisitBlackpool on telephone number (01253) 478231 to check the dates requested are available and also to check whether you will need to provide insurance cover. Please note, VisitBlackpool's terms and conditions will need to be signed and a tramway activity permit may also be required.

2) Town Centre

If you are planning to hold a street collection within the Town Centre, permission should immediately be sought from the Town Centre Admin Manager on (01253) 476204.

Usual Signature



Printed Name

LYNDA WILLIAMS

Capacity

Hon SECRETARY - FRIENDS OF BLACKPOOL LIFEBOAT STATION

Date

25 01 2024



# Blackpool Council

28 FEB 2024

## APPLICATION FOR A STREET COLLECTION PERMIT

<b>Applicants Name:</b>	DAVID NERRY
-------------------------	-------------

### Built Environment

Licensing Service  
Blackpool Council  
Municipal Buildings, PO Box 4  
Blackpool, FY1 1NA

### Contact

T: (01253) 47 8570  
F: (01253) 47 8372  
[www.blackpool.gov.uk](http://www.blackpool.gov.uk)



1) **Applicant Details**

In what capacity are you applying for a licence?

Please tick:

- a) An individual  Complete Section A
- b) A person other than an individual
  - I. As a charity  Complete Section B
  - II. As a limited company  Complete Section B
  - III. Other  Complete Section B

A) **Individual Applicant -**

Name, Address and details of applicant for the licence who will be responsible for the collection

<b>Title:</b>	Mr	Mrs	Miss	Ms	<b>Forename (s)</b>					
<b><u>Surname</u></b>					<b><u>Date of Birth</u></b>					
<b><u>Home address</u></b>										
					<b><u>Post Code</u></b>					
<b>☎ Telephone Number</b>				<b>☎ Mobile Number</b>						
<b>Email Address</b>										

B) **Non-Individual Applicant – Business, Society or Charity responsible for the proposed Collection**

**Name**

DAVID MERRY - OAC ITSHLETON IELS

**Registered address**

					<b><u>Post Code</u></b>					
				<b><u>Mobile Number</u></b>						

2) **Correspondence Name and Address**

**Name**

DAVID MERRY

**Address**

					<b><u>Post Code</u></b>					
				<b><u>Mobile Number</u></b>						

3) Name of charity or fund for which the Collection / Sale is being made.

Name of Charity	ROYAL BRITISH LEGION (RIDERS BRANCH).				
Address	ROYAL BRITISH LEGION.				
	199 BOROUGH HIGH STREET				
	LOWDON	Post Code	S	E	1 1 AA.
Charity Registration Number (if applicable)	No 219279				

4) The Street Collection will be for the collection of:

Money	Property
<input checked="" type="checkbox"/>	<input type="checkbox"/>

Tick as appropriate

If property is collected, is this to give away use or sell on behalf of charity please state:

5) What method of collection is to take place?

For example will it be a bucket collection, line of coins, or entertainment / specific event? Please provide a description of the type of collection that is proposed to take place.

IT WILL BE BY BUCKET, COLLECTION TUBS AND ELECTRONIC CARD PAYMENT.

6) How many persons is it proposed to authorise to act as collectors in the area of the local authority to which the application is addressed?

TEN

7) Use to which proceeds of this collection are to be put.

RBL POPPY APPEAL.

8) Objects of the Charity or Fund.

TO SUPPORT MEN + WOMEN OF THE ARMED FORCES. PAST AND PRESENT.

9) Date of Proposed Collection or Sale, and between what hours:

**NB** Please note that we must be in receipt of your application at least 28 days prior to the date of proposed collection

DATE	27/06/2024

BETWEEN WHAT HOURS

FROM:	0900
TO:	1800

10) Locality within which it is proposed to make the Collection or Sale.

ON THE PROMENADE OUTSIDE OF CORAL ISLAND.

11) Are the whole of the receipts to be paid over for the benefit of the Charity or fund?

YES	NO
<input checked="" type="checkbox"/>	<input type="checkbox"/>

Tick as appropriate

12) If no, please state what deductions will be made (for expenses or any other purpose) and provide an estimate of the sum which will be deducted. This can be shown as a percentage.

Total amount of receipts	Amount to be deducted	Reason for deduction.

13) Has a permit for a Collection or Sale for a similar object ever been refused?

YES	NO
<input type="checkbox"/>	<input checked="" type="checkbox"/>

Tick as appropriate


14) If Yes, please state by which Licensing Authority, date refused and reason given.

AUTHORITY	DATE	REASON

15) Signature of Applicant

I understand that I am required to contact the following department(s) regarding my application:

- Promenade**  
If you are planning to hold a street collection on the Promenade you will must immediately contact VisitBlackpool on telephone number (01253) 478231 to check the dates requested are available and also to check whether you will need to provide insurance cover. Please note, VisitBlackpool's terms and conditions will need to be signed and a tramway activity permit may also be required.
- Town Centre**  
If you are planning to hold a street collection within the Town Centre, permission should immediately be sought from the Town Centre Admin Manager on (01253) 476204.

Usual Signature	
Printed Name	DAVID MERRY.
Capacity	LANCASHIRE COUNTY REPRESENTATIVE.
Date	26 02 2010

26 02 2010

Page 26

\* required information

**Section 1 of 10**

You can save the form at any time and resume it later. You do not need to be logged in when you resume.

System reference  This is the unique reference for this application generated by the system.

Your reference  You can put what you want here to help you track applications if you make lots of them. It is passed to the authority.

Are you an agent acting on behalf of the applicant? Put "no" if you are applying on your own behalf or on behalf of a business you own or work for.

Yes  No

**Applicant Details**

\* First name

\* Family name

\* E-mail

Main telephone number  Include country code.

Other telephone number

Indicate here if you would prefer not to be contacted by telephone

Are you:

Applying as a business or organisation, including as a sole trader

Applying as an individual

A sole trader is a business owned by one person without any special legal structure. Applying as an individual means you are applying so you can be employed, or for some other personal reason, such as following a hobby.

**Applicant Business**

\* Is your business registered in the UK with Companies House?  Yes  No

\* Is your business registered outside the UK?  Yes  No

\* Business name  If your business is registered, use its registered name.

\* VAT number   Put "none" if you are not registered for VAT.

\* Legal status

Continued from previous page...

\* Your position in the business

Home country

The country where the headquarters of your business is located.

**Business Address**

If you have one, this should be your official address - that is an address required of you by law for receiving communications.

\* Building number or name

\* Street

District

\* City or town

County or administrative area

Postcode

\* Country

**Section 2 of 10**

**FURTHER DETAILS ABOUT THE APPLICANT**

Please note: the applicant must be the organiser of the proposed collection

Former name(s)

If currently or previously known by any other name(s), you must record them here.

**Home Address**

Is the address the same as (or similar to) the address given in section one?

If "Yes" is selected you can re-use the details from section one, or amend them as required. Select "No" to enter a completely new set of details.

Yes  No

\* Building number or name

\* Street

District

\* City or town

County or administrative area

\* Postcode

\* Country

**Further Details**

\* Date of birth  /  /   
dd mm yyyy

\* Place of birth

**Section 3 of 10**

Continued from previous page...

### ORGANISATION WHICH IS RESPONSIBLE FOR THE COLLECTION

\* Provide a brief description of the organisation and its objectives

To safeguard the welfare, interests and memory of those who are serving or who have served in the armed forces.

\* Are the proceeds of the collection to benefit this organisation?

Yes  No

\* Is this organisation a registered charity?

Yes  No

\* Registration number

219279

\* What are the proceeds of the collection to be used for?

The benevolent fund of The Royal British Legion.

### Section 4 of 10

### CHARITY, FUND OR ORGANISATION TO BENEFIT FROM THE COLLECTION

\* Is another organisation going to benefit from your collection?

Yes  No

### Section 5 of 10

### TYPES OF COLLECTION

\* What type(s) of collection will you be performing?

- A street collection  
 A house-to-house collection  
 Both street and house-to-house collections

#### Street Collection

Check for local guidance notes and conditions before completing this section. Some of the questions may not be relevant to local circumstances or your responses may have to provide very specific information.

#### Where

\* In what parts of this authority's area do you intend to carry out the collection?

Throughout the whole of your administrative area.

#### When

\* Preferred dates for the collection

26th October to 9th November 2024

Alternative dates

n/a

*Continued from previous page...*

\* During what hours of the day will the collection be held?

**Collectors**

\* How many people do you plan to authorise as collectors?

\* How will the collectors be identifiable? (provide details of badge, certificate of authority etc)

**What**

Check for local guidance notes which may clarify what is allowable in your area and whether additional permissions or licences are required.

\* Do you plan to hold the collection in conjunction with a carnival, procession or other event?

- Yes  No

\* Do you intend to offer anything for sale during the collection?

- Yes  No

**Section 6 of 10**

**EXPENSES AND PAYMENT**

\* Will 100% of the proceeds of the collection be donated to a charity or used for charitable purposes?

- Yes  No

**Statement Of Return**

\* Which of the following types of return will you submit, giving details of proceeds and deductions?

- Street collection only

**Section 7 of 10**

**PREVIOUS APPLICATIONS**

\* Have you, or any person named in or associated with this application, previously applied for a similar licence or registration? (check all that apply)

- No  Yes - application granted and revoked  
 Yes - application granted  Yes - application refused

**Application Granted And Revoked**

Provide details about all occasions when an application was granted and revoked - unless stated otherwise in local guidance notes.

\* Local authority applied to

\* Date of licence/registration



*Continued from previous page...*

\* Reference number

\* Date revoked

\* Circumstances resulting in revocation

This permit was revoked due to the Covid-19 Pandemic.

**Section 8 of 10**

**CONVICTIONS**

\* Have you, or any person named in or associated with this application, been convicted of any crime or offence?

Yes  No

**Section 9 of 10**

**ADDITIONAL DETAILS**

Provide any additional information which is required or relevant to your application (check for local guidance notes and conditions which may provide details of specific requirements in your area)

**Section 10 of 10**

**DECLARATION**

I am aware that should a Licence be granted to me the collection must take place in strict compliance with the house-to-house collection regulations and/or the street collection regulations as appropriate. I am aware that it is also necessary for me to submit a certified form of statement within 28 days of the collection taking place.

I understand that the information I have provided, will be held by the Council on both computerised and manual files. This data may be made available on a public register if so required by relevant legislation. The data may also be disclosed to other departments within the Council and other organisations, but only in order to ensure compliance with relevant legislation, for identification purposes or to prevent or detect fraud or a crime.

Ticking this box indicates you have read and understood the above declaration

This section should be completed by the applicant, unless you answered "Yes" to the question "Are you an agent acting on behalf of the applicant?"

\* Full name

\* Capacity

\* Date  /  /   
dd mm yyyy

*Continued from previous page...*

Add another signatory

Once you're finished you need to do the following:

1. Save this form to your computer by clicking file/save as...
2. Go back to <https://www.gov.uk/apply-for-a-licence/street-collection-licence/blackpool/apply-1> to upload this file and continue with your application.

Don't forget to make sure you have all your supporting documentation to hand.

**OFFICE USE ONLY**

Applicant reference number	<input type="text"/>
Fee paid	<input type="text"/>
Payment provider reference	<input type="text"/>
ELMS Payment Reference	<input type="text"/>
Payment status	<input type="text"/>
Payment authorisation code	<input type="text"/>
Payment authorisation date	<input type="text"/>
Date and time submitted	<input type="text"/>
Approval deadline	<input type="text"/>
Error message	<input type="text"/>
Is Digitally signed	<input type="checkbox"/>

[1](#) [2](#) [3](#) [4](#) [5](#) [6](#) [7](#) [8](#) [9](#) [10](#) [Next >](#)



Blackpool Borough Council  
Licensing Service  
Municipal Buildings  
PO Box 4  
Blackpool FY1 1NA

POPPY APPEAL  
The Royal British Legion Village  
Aylesford  
Kent  
ME20 7NX

Telephone: 01622 795807  
[www.britishlegion.org.uk](http://www.britishlegion.org.uk)

Date 22<sup>nd</sup> January 2024

Dear Licensing Team,

Mr Gary Ryan 2023 Street Collection Permit Application

Please accept this as our authority for Mr Gary Ryan to conduct a street collection in the Blackpool Borough Council areas during Remembrance Tide.

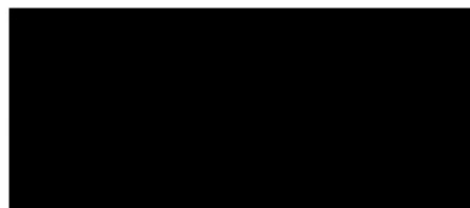
Mr Ryan is our Executive Director: Marketing, Fundraising & Remembrance; he has been employed by the Royal British Legion since August 2014.

Should you require any further information please do not hesitate to contact me.

Yours faithfully,



Mrs Tina Nyirenda  
Compliance Officer



Mrs Nicole Wastell  
Compliance Manager

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# Blackpool Council

## APPLICATION FOR A STREET COLLECTION PERMIT

**Applicants Name:**

Kayleigh Penn, Brian House Children's Hospice

**Built Environment**

Licensing Service  
Blackpool Council  
Municipal Buildings, PO Box 4  
Blackpool, FY1 1NA

**Contact**

T: (01253) 47 8570  
F: (01253) 47 8372  
[www.blackpool.gov.uk](http://www.blackpool.gov.uk)



1) **Applicant Details**

In what capacity are you applying for a licence?

Please tick:

- a) An individual  Complete Section A
- b) A person other than an individual
- I. As a charity  Complete Section B
- II. As a limited company  Complete Section B
- III. Other  Complete Section B

A) **Individual Applicant - Name, Address and details of applicant for the licence who will be responsible for the collection**

<b>Title:</b>	Mr	Mrs	Miss	Ms	<b>Forename (s)</b>						
<b><u>Surname</u></b>					<b><u>Date of Birth</u></b>						
<b><u>Home address</u></b>											
					<b><u>Post Code</u></b>						
<b>☎ Telephone Number</b>					<b>☎ Mobile Number</b>						
<b>Email Address</b>											

B) **Non-Individual Applicant – Business, Society or Charity responsible for the proposed Collection**

<b><u>Name</u></b>	Kayleigh Penn, Brian House Children's Hospice											
<b><u>Registered address</u></b>	Brian House Children's Hospice											
	Low Moor Road											
	Blackpool				<b><u>Post Code</u></b>	x	x	x		x	x	x
<b>☎ Telephone Number</b>	XXXXXXXXXXXX				<b>☎ Mobile Number</b>							
<b>Email Address</b>	XXXXXXXXXXXXXXXXXX											

2) **Correspondence Name and Address**

<b><u>Name</u></b>	Kayleigh Penn											
<b><u>Address</u></b>	Brian House Children's Hospice											
	Low Moor Road											
	Blackpool				<b><u>Post Code</u></b>	x	x	x		x	x	x
<b>☎ Telephone Number</b>	XXXXXXXXXXXX				<b>☎ Mobile Number</b>							
<b>Email Address</b>	XXXXXXXXXXXXXXXXXX											

3) Name of charity or fund for which the Collection / Sale is being made.

<b>Name of Charity</b>	Brian House Children's Hospice							
<b>Address</b>	Low Moor Road							
	Blackpool							
		<b>Post Code</b>	F	Y	2		0	B
<b>Charity Registration Number (if applicable)</b>	511009							

4) The Street Collection will be for the collection of:

Money	Property
✓	

Tick as appropriate

If property is collected, is this to give away use or sell on behalf of charity please state:

5) What method of collection is to take place?

For example will it be a bucket collection, line of coins, or entertainment / specific event? Please provide a description of the type of collection that is proposed to take place.

As part of the Elmer's Big Parade Blackpool we will have a group of volunteers around the town centre and along Blackpool Promenade providing information about the trail, collecting donations via buckets. The trail will be live for 8 weeks.

6) How many persons is it proposed to authorise to act as collectors in the area of the local authority to which the application is addressed?

4 people daily.

7) Use to which proceeds of this collection are to be put.

Fund the work of Brian House Children's Hospice

8) Objects of the Charity or Fund.

Provide palliative care for children with life limiting illnesses on the Fylde Coast.

9) Date of Proposed Collection or Sale, and between what hours:

**NB** Please note that we must be in receipt of your application at least 28 days prior to the date of proposed collection

<b>DATE</b>	13/04/24	<b>BETWEEN WHAT HOURS</b>	FROM: 9.00am
	09/06/24		TO: 5.00pm

10) **Locality within which it is proposed to make the Collection or Sale.**

Blackpool Town Centre, Tower Festival Headlands

11) **Are the whole of the receipts to be paid over for the benefit of the Charity or fund?**

YES	NO
✓	

Tick as appropriate

12) **If no, please state what deductions will be made (for expenses or any other purpose) and provide an estimate of the sum which will be deducted. This can be shown as a percentage.**

Total amount of receipts	Amount to be deducted	Reason for deduction.

13) **Has a permit for a Collection or Sale for a similar object ever been refused?**

YES	NO
	✓

Tick as appropriate

14) **If Yes, please state by which Licensing Authority, date refused and reason given.**

AUTHORITY	DATE	REASON

15) **Signature of Applicant**

I understand that I am required to contact the following department(s) regarding my application:

- 1) **Promenade**  
If you are planning to hold a street collection on the Promenade you will must immediately contact VisitBlackpool on telephone number (01253) 478231 to check the dates requested are available and also to check whether you will need to provide insurance cover. Please note, VisitBlackpool's terms and conditions will need to be signed and a tramway activity permit may also be required.
- 2) **Town Centre**  
If you are planning to hold a street collection within the Town Centre, permission should immediately be sought from the Town Centre Admin Manager on (01253) 476204.

<b>Usual Signature</b>	XXXXXXXXXXXX		
<b>Printed Name</b>	Kayleigh Penn		
<b>Capacity</b>	Events Manager		
<b>Date</b>	04	03	2024



# Blackpool Council

02 FEB 2024

## APPLICATION FOR A STREET COLLECTION PERMIT

<b>Applicants Name:</b>	WHITTAKER DANCE AND DRAMA CENTRE
-------------------------	----------------------------------

### Built Environment

Licensing Service  
Blackpool Council  
Municipal Buildings, PO Box 4  
Blackpool, FY1 1NA

### Contact

T: (01253) 47 8570  
F: (01253) 47 8372  
[www.blackpool.gov.uk](http://www.blackpool.gov.uk)



1) Applicant Details

In what capacity are you applying for a licence?

Please tick:

- a) An individual  Complete Section A
- b) A person other than an individual
  - I. As a charity  Complete Section B
  - II. As a limited company  Complete Section B
  - III. Other  Complete Section B

A) Individual Applicant -

Name, Address and details of applicant for the licence who will be responsible for the collection

Title:	Mr	Mrs	Miss	Ms	Forename (s)					
<u>Surname</u>					<u>Date of Birth</u>					
<u>Home address</u>										
					<u>Post Code</u>					
☎ Telephone Number					☎ Mobile Number					
Email Address										

B) Non-Individual Applicant – Business, Society or Charity responsible for the proposed Collection

<u>Name</u>	WHITTAKER DANCE AND DRAMA CENTRE											
<u>Registered address</u>	135 HORNBY RD											
	BLACKPOOL											
					<u>Post Code</u>	F	4	1		4	J	6
☎ Telephone Number												
Email Address												

2) Correspondence Name and Address

<u>Name</u>	SHEILA NORBURY											
<u>Address</u>	135 HORNBY RD.											
	BLACKPOOL											
					<u>Post Code</u>	F	4	1		4	J	6
☎ Telephone Number												
Email Address												

3) Name of charity or fund for which the Collection / Sale is being made.

Name of Charity	MARIE CURIE								
Address	1, Embassy Gardens LONDON								
			Post Code	S	W	1	1	7	B
Charity Registration Number (if applicable)									

4) The Street Collection will be for the collection of:

Money	Property
<input checked="" type="checkbox"/>	<input type="checkbox"/>

Tick as appropriate

If property is collected, is this to give away use or sell on behalf of charity please state:

5) What method of collection is to take place?

For example will it be a bucket collection, line of coins, or entertainment / specific event? Please provide a description of the type of collection that is proposed to take place.

Bucket collection whilst students  
IRISH DANCING

6) How many persons is it proposed to authorise to act as collectors in the area of the local authority to which the application is addressed?

6

7) Use to which proceeds of this collection are to be put.

MARIE CURIE

8) Objects of the Charity or Fund.

To help those with Cancer

9) Date of Proposed Collection or Sale, and between what hours:

**NB** Please note that we must be in receipt of your application at least 28 days prior to the date of proposed collection

DATE

20 | 04 | 24

BETWEEN WHAT HOURS

FROM: 2.30

TO: 3.30

10) Locality within which it is proposed to make the Collection or Sale.

Blackpool Centre in front of  
St Johns Church

11) Are the whole of the receipts to be paid over for the benefit of the Charity or fund?

YES	NO
<input checked="" type="checkbox"/>	<input type="checkbox"/>

Tick as appropriate

12) If no, please state what deductions will be made (for expenses or any other purpose) and provide an estimate of the sum which will be deducted. This can be shown as a percentage.

Total amount of receipts	Amount to be deducted	Reason for deduction.

13) Has a permit for a Collection or Sale for a similar object ever been refused?

YES	NO
<input type="checkbox"/>	<input checked="" type="checkbox"/>

Tick as appropriate

14) If Yes, please state by which Licensing Authority, date refused and reason given.

AUTHORITY	DATE	REASON

15) Signature of Applicant


I understand that I am required to contact the following department(s) regarding my application:

1) Promenade

If you are planning to hold a street collection on the Promenade you will must immediately contact VisitBlackpool on telephone number (01253) 478231 to check the dates requested are available and also to check whether you will need to provide insurance cover. Please note, VisitBlackpool's terms and conditions will need to be signed and a tramway activity permit may also be required.

2) Town Centre

If you are planning to hold a street collection within the Town Centre, permission should immediately be sought from the Town Centre Admin Manager on (01253) 476204. *I have done this. Ryan*

Usual Signature	
Printed Name	Sheila Norbur
Capacity	Co-owner
Date	31 01 202

## Kelly Guy

---

**From:** Ryan Skyrme  
**Sent:** 05 February 2024 20:31  
**To:** Kelly Guy  
**Subject:** Re: Emailing: 20 april 2024 Whlttaker dance

**CAUTION: This email originated from outside of the organisation. Do not provide any login or password details if requested. Do not click on any links or attachments unless you are sure that the content is safe. If you are unsure about this email or its content forward it to: [cyber.security@blackpool.gov.uk](mailto:cyber.security@blackpool.gov.uk).**

Hi Kelly,

Consent granted.

I have already booked them in my end after a call with Shelia last week 😊

Kind regards

Ryan Skyrme  
Operations Manager  
Blackpool BIDs Ltd

---

**From:** Kelly Guy  
**Sent:** Monday, February 5, 2024 3:08:24 PM  
**To:** Ryan Skyrme  
**Subject:** Emailing: 20 april 2024 Whlttaker dance

Hi Ryan,

Please confirm Bid consent.

Kelly

Would you like to be kept up to date with Blackpool Council news? Sign up here -

[www.blackpool.gov.uk/YourBlackpool](http://www.blackpool.gov.uk/YourBlackpool) <http://www.blackpool.gov.uk/EmailDisclaimer/> This message has been scanned for inappropriate or malicious content as part of the Council's e-mail and Internet policies.

This message may contain confidential information. If you are not the intended recipient please inform the sender that you have received the message in error before deleting it. Please do not disclose, copy or distribute information in this e-mail or take any action in relation to its contents. To do so is strictly prohibited and may be unlawful. Thank you for your co-operation.

# Blackpool Council

## APPLICATION FOR A STREET COLLECTION PERMIT

**Applicants Name:**

JIM R.J. ALLAN | ON BEHALF OF MACMILLAN CANCER SUPPORT

### Built Environment

Licensing Service  
Blackpool Council  
Municipal Buildings, PO Box 4  
Blackpool, FY1 1NA

### Contact

T: (01253) 47 8570  
F: (01253) 47 8372  
[www.blackpool.gov.uk](http://www.blackpool.gov.uk)



1) **Applicant Details**

In what capacity are you applying for a licence?

Please tick:

- a) An individual  Complete Section A
- b) A person other than an individual
- I. As a charity  Complete Section B
- II. As a limited company  Complete Section B
- III. Other  Complete Section B

A) **Individual Applicant -**

**Name, Address and details of applicant for the licence who will be responsible for the collection**

Title:	Mr	Mrs	Miss	Ms	Forename (s)	JIM
<u>Surname</u>	ALLAN				<u>Date of Birth</u>	[REDACTED]
<u>Home address</u>	[REDACTED]					[REDACTED]
	[REDACTED]					[REDACTED]
	[REDACTED]					<u>Post Code</u>
☎ Telephone Number	[REDACTED]		☎ Mobile Number	[REDACTED]		
Email Address	[REDACTED]					

B) **Non-Individual Applicant – Business, Society or Charity responsible for the proposed Collection**

<u>Name</u>	JIM ALLAN					
<u>Registered address</u>	[REDACTED]					[REDACTED]
	[REDACTED]					[REDACTED]
	[REDACTED]					<u>Post Code</u>
☎ Telephone Number	[REDACTED]		☎ Mobile Number	[REDACTED]		
Email Address	[REDACTED]					

2) **Correspondence Name and Address**

<u>Name</u>	JIM ALLAN					
<u>Address</u>	[REDACTED]					[REDACTED]
	[REDACTED]					[REDACTED]
	[REDACTED]					<u>Post Code</u>
☎ Telephone Number	[REDACTED]		☎ Mobile Number	[REDACTED]		
Email Address	[REDACTED]					

3) Name of charity or fund for which the Collection / Sale is being made.

<b>Name of Charity</b>	MACMILLAN CANCER SUPPORT												
<b>Address</b>	89 ALBERT EMBANKMENT												
	LONDON												
						<b>Post Code</b>	S	E	1			7	U
<b>Charity Registration Number (if applicable)</b>	261017												

4) The Street Collection will be for the collection of:

Money	Property
X	

Tick as appropriate

If property is collected, is this to give away use or sell on behalf of charity please state:

N/A

5) What method of collection is to take place?

For example will it be a bucket collection, line of coins, or entertainment / specific event? Please provide a description of the type of collection that is proposed to take place.

BUCKET COLLECTION: FROM ACCESS BARRIER AT TOP OF CEDAR SQUAR TO ACCESS BARRIER AT BOTTOM OF CHURCH STREET & ACCESS BARRIER AT ABINGDON STREET MARKET.

6) How many persons is it proposed to authorise to act as collectors in the area of the local authority to which the application is addressed?

FOUR AT ANY ONE TIME

7) Use to which proceeds of this collection are to be put.

SUPPORT THE WORK OF MACMILLAN CANCER SUPPORT

8) Objects of the Charity or Fund.

TO SUPPORT PEOPLE AFFECTED BY CANCER

9) Date of Proposed Collection or Sale, and between what hours:

**NB** Please note that we must be in receipt of your application at least 28 days prior to the date of proposed collection

DATE

FRIDAY 17 MAY 2024  
SUNDAY 19 MAY 2024

BETWEEN WHAT HOURS

FROM: 09:00

TO: 18:00



10) **Locality within which it is proposed to make the Collection or Sale.**

BUCKET COLLECTION: FROM ACCESS BARRIER AT TOP OF CEDAR SQUAR TO ACCESS BARRIER AT BOTTOM OF CHURCH STREET & ACCESS BARRIER AT ABINGDON STREET MARKET.

11) **Are the whole of the receipts to be paid over for the benefit of the Charity or fund?**

YES	NO
YES	

Tick as appropriate

12) **If no, please state what deductions will be made (for expenses or any other purpose) and provide an estimate of the sum which will be deducted. This can be shown as a percentage.**

Total amount of receipts	Amount to be deducted	Reason for deduction.

13) **Has a permit for a Collection or Sale for a similar object ever been refused?**

YES	NO
	NO

Tick as appropriate

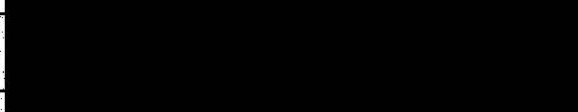
14) **If Yes, please state by which Licensing Authority, date refused and reason given.**

AUTHORITY	DATE	REASON

15) **Signature of Applicant**

I understand that I am required to contact the following department(s) regarding my application:

- 1) **Promenade**  
If you are planning to hold a street collection on the Promenade you will must immediately contact VisitBlackpool on telephone number (01253) 478231 to check the dates requested are available and also to check whether you will need to provide insurance cover. Please note, VisitBlackpool's terms and conditions will need to be signed and a tramway activity permit may also be required.
- 2) **Town Centre**  
If you are planning to hold a street collection within the Town Centre, permission should immediately be sought from the Town Centre Admin Manager on (01253) 476204.

<b>Usual Signature</b>			
<b>Printed Name</b>	JIM R. J. ALLAN		
<b>Capacity</b>	FUNDRAISING REPRESENTATIVE: BLACKPOOL & FYLDE COAST		
<b>Date</b>	22	01	2024

**ONLY TO BE USED IN CONJUNCTION WITH A VALID PUBLIC LIABILITY INSURANCE CERTIFICATE.**

<b>REFERENCE</b>	JOINT ASSESSMENT FOR: THE ROYAL BRITISH LEGION DIABETES UK MACMILLAN CANCER SUPPORT	<b>ACTIVITY DESCRIPTION</b>	Volunteers with collection buckets & tins. To collect donations from members of the public. Possibility to have QR Code & Contactless Card Machines to collect donations.
<b>ASSESSMENT DATE</b>	01 JANUARY 2024	<b>DESCRIPTION</b>	Fundraising, Community Fundraising & Poppy Appeal. Volunteer / Staff manned post.
<b>ASSESSOR NAME</b>	Lord Jim R. J. Allan of Hougoun Manor Lead Volunteer with: THE ROYAL BRITISH LEGION DIABETES UK MACMILLAN CANCER SUPPORT	<b>REVIEW DATE</b>	31 DECEMBER 2024
<b>ORG UNIT</b>	THE ROYAL BRITISH LEGION, DIABETES UK & MACMILLAN CANCER SUPPORT. FUNDRAISING REMEMBRANCE & MARKETING, COMMUNITY FUNDRAISING, MASS EVENTS & POPPY APPEAL, COMMUNITY FUNDRAISING & POPPY APPEAL		
<b>TYPE OF PEOPLE EXPECTED</b>	Lead Volunteers & Poppy Appeal Organisers Volunteers (with the possibility of local Cadet units & members of the Armed Forces) Members of the Public Charity Members of Staff Venue Staff		
<b>LOCATION</b>	VARIOUS LOCATIONS	<b>NUMBER OF PEOPLE EXPECTED</b>	500 (PER DAY)
<b>RISK ASSESSMENT CATEGORY</b>	PUBLIC SAFETY	<b>DATE RECORD CREATED</b>	01 JANUARY 2024

**Please ensure that you read any other health and safety guidelines supplied.**

**COMMON - SENSE: IF YOU DO NOT FEEL SAFE CANCEL ACTIVITY**

HAZARD	EXISTING CONTROL MEASURES	INITIAL RISK			PROPOSED CONTROL MEASURES TO REDUCE RISK	ACTION DATE
		L	S	R		
<b>Manual Handling</b>	<p>Test weight of items before lifting and moving.</p> <p>Ask for assistance if you feel item is too heavy for one person.</p>	2	2	2	<p>If possible, use a trolley to assist in moving items. Always walk facing forward and push the trolley in front of you.</p> <p>Walking backwards and pulling a trolley may risk you bumping into structures, displays or other people. If necessary, how two people operating the trolley one at the front and one at the rear.</p>	AS REQUIRED AT EVERY EVENT
<b>Fire &amp; Bomb Threats</b>	<p>No smoking (including e cigarettes),</p> <p>No flammable substances, or open flames on or within the vicinity of the collection.</p>	2	2	2	<p>Do not try to fight a fire yourself. <b>Dial: 999 or 112</b></p> <p>Always make sure that you have a safe route to leaving the area should any incident occur.</p>	AS REQUIRED AT EVERY EVENT
<b>Adverse Weather</b>	Be aware of the weather. Volunteers should take warm & waterproof clothing. Wear layers &, if necessary, use sunscreen	2	2	2	Check the weather forecast before leaving for the event.	AS REQUIRED AT EVERY EVENT
<b>Excessive Noise</b>	<p>Please respect the fact that not everyone passing will want to donate or stop.</p> <p>Always keep noise to a minimum.</p>	2	2	2	<p>You must not make any noise to attract persons to your collection. For example, do no shake collection devices to attract attention. <b>THIS IS ILLEGAL UNDER CHARITY COMMISSION RULES.</b></p>	AS REQUIRED AT EVERY EVENT
<b>Clutter &amp; Pollution</b>	Refuse must be taken away at the end of the day or put into authorised waste disposal.	2	2	2	<p>Take everything away with you that you brought. Dispose of waste only in an approved manor</p>	AS REQUIRED AT EVERY EVENT
<b>Security, Verbal or Physical Assault and Theft.</b>	<p>Be always vigilant. If a situation occurs inform the event lead immediately.</p> <p>You can if you wish report the matter to the Police.</p> <p>All volunteers briefed to not to stand up to any confrontation.</p> <p>All collection devices to be returned to the event lead person at the end of your shift.</p>	2	2	2	<p>Do not try and stop a thief yourself, you are not a police officer and have no power to stop a person.</p> <p>Make sure all collection devices have an unbroken security seal. And clearly marked with the name of the charity you are collecting for.</p> <p>When possible, regularly change collection devices so they are not too full.</p> <p>If you at any time feel unsafe, stop the activity &amp; report to your event lead.</p>	AS REQUIRED AT EVERY EVENT

					Do not leave your collection devices unattended if you need to leave your collection for any reason, get another team member to cover on your behalf or until you return.	
<b>Electrical Equipment</b>	You are not permitted to use mains powered electrical items. As these must all be PAT tested before use in a public location.	2	2	2	Battery powered card donation terminals may be supplied to your location. If using an external power pack to card the unit, make sure all cables are neat and tidy and do not cause a hazard to any visitor.	AS REQUIRED AT EVERY EVENT
<b>Public Access</b>	You are not permitted to block a footpath or any venue entrance. i.e., Do not stand in shop doorways. Unless you are collecting with the venue's permission.	2	2	2	Make sure that there is room for people to pass you if they do not want to stop. Make sure you are not blocking the entrance to a shop, business, or house.  This does not apply if you are invited by the location to hold a charity collection on their behalf. i.e., If Marks & Spencer has asked or given the charity permission to collect on their premises. You will be permitted to collect at the door. As long as you are not blocking access.	AS REQUIRED AT EVERY EVENT
<b>Accidents</b>	All accidents must be reported to your PAO / DPAO however minor & accident report will be completed and filed.	2	2	2	Any reports will be submitted to the respective charity headquarters.	AS REQUIRED AT EVERY EVENT

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**It is impossible to foresee every event or occurrence. Please always use your own judgement and common sense. If you see a hazard that would stop, you from visiting the stand as a customer. This needs to be addressed. In short if you feel unsafe it is best to cancel the activity and seek advice.**

**\*Key**

<b>L</b>	The <b>likelihood</b> of an incident occurring. Scores:	<b>1 Very low</b>	<b>2 Possible</b>	<b>3 Very likely</b>
<b>S</b>	The likely consequence of an incident occurring in terms of <b>severity</b> . Scores:	<b>1 Negligible</b>	<b>2 Minor</b>	<b>3 Major</b>
<b>R</b>	<b>Risk</b> rating (If additional risk control measures are not put in place). Scores:	<b>1 – 2</b>	<b>Minimal risk</b>	<b>No further action</b>
		<b>3 – 4</b>	<b>Medium Risk</b>	<b>Keep under review</b>
		<b>6 – 9</b>	<b>High risk</b>	<b>Stop activity and review operation</b>

- Near-miss with potential injury consequences or minor accident
- Incident resulting in loss time / injury
- Serious / long-term injury or death to one or more persons

## **Coronavirus Extra Precautions If Required.**

**Should there be future government instructions regarding coronavirus, these must be fully met by everyone staffing an event.**

**If any future guidelines allow for public events to take place, the following should be carried out.**

- (A) All staff must remain behind the table at all times.
- (B) Choice of display items to be reduced. Maximum of two of any item on display at any one time.
- (C) If display items are touched by members of the public and not taken away with them, these are to be wiped before the next person comes to the table.
- (D) If necessary have a calling system in place, where the next person in the queue is called forward once the other person leaves and any cleaning is carried out.
- (E) If people are queuing to come to your stand, depending on what guidelines are in place, position markers can be used so distance can be maintained.
- (F) Regular cleaning of area to be carried out. Antibacterial wipes will be supplied for this purpose.
- (G) All event staff to use gloves provided & if able face coverings also supplied.

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**It is always best practice, if staffing an event under any future coronavirus rules should you not feel safe, presence at the event should be cancelled. It is always better to cancel an event for safety.**

**All and any additional instructions from the charity / venue must be fully carried at all times. To ensure the safety of the public and those staffing the event.**

**From:** Lord Jim Allan: Volunteer  
**To:** [Licensing](#)  
**Subject:** RE: Possible Collection Dates  
**Date:** 23 January 2024 11:48:43  
**Importance:** High

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**CAUTION: This email originated from outside of the organisation. Do not provide any login or password details if requested. Do not click on any links or attachments unless you are sure that the content is safe. If you are unsure about this email or its content forward it to: [cyber.security@blackpool.gov.uk](mailto:cyber.security@blackpool.gov.uk).**

Hi Kelly,

Please find a copy of the eMail from the Bid team.

If you need anything else, please just shout.

Cheers  
Jim

Dear Jim,

I can confirm the dates you have requested are free.

Kind regards

Ryan Skyrme  
Operations Manager  
Blackpool BIDS Ltd  
T: 01253 476204 (main office)  
W: <http://blackpoolbid.org/> - <http://blackpooltourismbid.co.uk>  
Blackpool Business Improvement Districts Limited  
Registered Office: Number One Bickerstaffe Square, Talbot Road, Blackpool, FY1 3AH  
Registered No 13506605 in England & Wales



---

**From:** Lord Jim R. J. Allan **On Behalf Of** Jim Allan: Volunteer **Sent:** Wednesday, January 17, 2024 10:36 AM

**To:** Robert Kearton Blackpool BID **Cc:** [Ryan Skyrme](#)

**Subject:** Possible Collection Dates

Good Morning,

It is coming to that time of the year again and I am looking to book two sets of collections in Blackpool.

I know you like to check the dates before I Send the paperwork over to the licensing team for

approval. I am looking for the same place as last year. From the traffic barriers at cedar square to the barriers at the button of church street near Santander. Collections would stop again at the barriers beside Abington Street Market.

The dates I am looking at are:

**MACMILLAN CANCER SUPPORT  
FRIDAY 17, SATURDAY 18 & SUNDAY 19 MAY 2024**

**DIABETES UK  
FRIDAY 14, SATURDAY 15 & SUNDAY 16 JUNE 2024**

Once I hear back from you I will send over the paperwork ahead of the committee meeting in March.

**Regards**

**Jim**



**LORD JIM R. J. ALLAN OF HOUGUN MANOR**

**VOLUNTEERING WITH:**

**THE ROYAL BRITISH LEGION: POPPY APPEAL HONORARY AREA ORGANISER: BLACKPOOL & DISTRICTS - PCB01**

**DIABETES UK: FUNDRAISING AMBASSADOR: BLACKPOOL & FYLDE COAST**

**MACMILLAN CANCER SUPPORT: FUNDRAISING REPRESENTATIVE BLACKPOOL & FYLDE COAST**

**LANCASHIRE VOLUNTEER PARTNERSHIP: CITIZENS IN POLICING VOLUNTEER**

Telephone: xxxxxxxxxxxx | xxxxxxxxxxxx

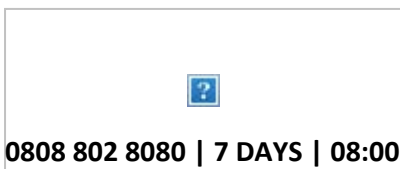
eMail: xxxxxxxxxxxxxxxxxxxx | [blackpoolpoppyappeal@gmail.com](mailto:blackpoolpoppyappeal@gmail.com)

Facebook: xxxxxxxxxxxxxxxxxxxx

Postal Address: xxxxxxxxxxxxxxxxxxxxxxxxxxxxxxx

**Anyone is free to pass my contact information above onto anyone for the business of the related charity or volunteering role.**

**HELPLINES**



**0808 802 8080 | 7 DAYS | 08:00 - 20:00**

**REGISTERED CHARITY: 219279**

[www.britishlegion.org.uk](http://www.britishlegion.org.uk)



# Blackpool Council

## APPLICATION FOR A STREET COLLECTION PERMIT

**Applicants Name:**

JIM R.J. ALLAN | ON BEHALF OF DIABETES UK

**Built Environment**

Licensing Service  
Blackpool Council  
Municipal Buildings, PO Box 4  
Blackpool, FY1 1NA

**Contact**

T: (01253) 47 8570  
F: (01253) 47 8372  
[www.blackpool.gov.uk](http://www.blackpool.gov.uk)



1) **Applicant Details**

In what capacity are you applying for a licence?

Please tick:

- a) An individual  Complete Section A
- b) A person other than an individual
  - i. As a charity  Complete Section B
  - ii. As a limited company  Complete Section B
  - iii. Other  Complete Section B

A) **Individual Applicant -**

**Name, Address and details of applicant for the licence who will be responsible for the collection**

Title:	Mr Mrs Miss Ms	Forename (s)	JIM		
<u>Surname</u>	ALLAN		<u>Date of Birth</u>	[REDACTED]	
<u>Home address</u>	[REDACTED]				
			<u>Post Code</u>	[REDACTED]	
☎ Telephone Number	[REDACTED]	☎ Mobile Number	[REDACTED]		
Email Address	[REDACTED]				

B) **Non-Individual Applicant – Business, Society or Charity responsible for the proposed Collection**

<u>Name</u>	JIM ALLAN				
<u>Registered address</u>	[REDACTED]				
			<u>Post Code</u>	[REDACTED]	
☎ Telephone Number	[REDACTED]	☎ Mobile Number	[REDACTED]		
Email Address	[REDACTED]				

2) **Correspondence Name and Address**

<u>Name</u>	JIM ALLAN				
<u>Address</u>	[REDACTED]				
			<u>Post Code</u>	[REDACTED]	
☎ Telephone Number	[REDACTED]	☎ Mobile Number	[REDACTED]		
Email Address	[REDACTED]				

3) Name of charity or fund for which the Collection / Sale is being made.

<b>Name of Charity</b>	DIABETES UK: NORTH OF ENGLAND REGIONAL OFFICE						
<b>Address</b>	UNIT C, 2ND FLOOR, DALLAN COURT, DALLAN LANE						
	WARRINGTON						
	<b>Post Code</b>	W	A	2	7	L	T
<b>Charity Registration Number (if applicable)</b>	215199						

4) The Street Collection will be for the collection of:

Money	Property
X	

Tick as appropriate

If property is collected, is this to give away use or sell on behalf of charity please state:

N/A

5) What method of collection is to take place?

For example will it be a bucket collection, line of coins, or entertainment / specific event? Please provide a description of the type of collection that is proposed to take place.

BUCKET COLLECTION: FROM ACCESS BARRIER AT TOP OF CEDAR SQUAR TO ACCESS BARRIER AT BOTTOM OF CHURCH STREET & ACCESS BARRIER AT ABINGDON STREET MARKET.

6) How many persons is it proposed to authorise to act as collectors in the area of the local authority to which the application is addressed?

FOUR AT ANY ONE TIME

7) Use to which proceeds of this collection are to be put.

SUPPORT THE WORK OF DIABETES UK

8) Objects of the Charity or Fund.

TO SUPPORT PEOPLE AFFECTED BY DIABETES

9) Date of Proposed Collection or Sale, and between what hours:

**NB** Please note that we must be in receipt of your application at least 28 days prior to the date of proposed collection

<b>DATE</b>	FRIDAY 14 JUNE 2024	<b>BETWEEN WHAT HOURS</b>	<b>FROM:</b> 09:00
	SUNDAY 16 JUNE 2024		<b>TO:</b> 18:00

10) Locality within which it is proposed to make the Collection or Sale.

BUCKET COLLECTION: FROM ACCESS BARRIER AT TOP OF CEDAR SQUAR TO ACCESS BARRIER AT BOTTOM OF CHURCH STREET & ACCESS BARRIER AT ABINGDON STREET MARKET.

11) Are the whole of the receipts to be paid over for the benefit of the Charity or fund?

YES	NO
YES	

Tick as appropriate

12) If no, please state what deductions will be made (for expenses or any other purpose) and provide an estimate of the sum which will be deducted. This can be shown as a percentage.

Total amount of receipts	Amount to be deducted	Reason for deduction.

13) Has a permit for a Collection or Sale for a similar object ever been refused?

YES	NO
	NO

Tick as appropriate

14) If Yes, please state by which Licensing Authority, date refused and reason given.

AUTHORITY	DATE	REASON

15) Signature of Applicant

I understand that I am required to contact the following department(s) regarding my application:

- 1) **Promenade**  
If you are planning to hold a street collection on the Promenade you will must immediately contact VisitBlackpool on telephone number (01253) 478231 to check the dates requested are available and also to check whether you will need to provide insurance cover. Please note, VisitBlackpool's terms and conditions will need to be signed and a tramway activity permit may also be required.
- 2) **Town Centre**  
If you are planning to hold a street collection within the Town Centre, permission should immediately be sought from the Town Centre Admin Manager on (01253) 476204.

<b>Usual Signature</b>			
<b>Printed Name</b>	JIM R. J. ALLAN		
<b>Capacity</b>	FUNDRAISING REPRESENTATIVE: BLACKPOOL & FYLDE COAST		
<b>Date</b>	22	01	2024

**ONLY TO BE USED IN CONJUNCTION WITH A VALID PUBLIC LIABILITY INSURANCE CERTIFICATE.**

<b>REFERENCE</b>	JOINT ASSESSMENT FOR: THE ROYAL BRITISH LEGION DIABETES UK MACMILLAN CANCER SUPPORT	<b>ACTIVITY DESCRIPTION</b>	Volunteers with collection buckets & tins. To collect donations from members of the public. Possibility to have QR Code & Contactless Card Machines to collect donations.
<b>ASSESSMENT DATE</b>	01 JANUARY 2024	<b>DESCRIPTION</b>	Fundraising, Community Fundraising & Poppy Appeal. Volunteer / Staff manned post.
<b>ASSESSOR NAME</b>	Lord Jim R. J. Allan of Hougoun Manor Lead Volunteer with: THE ROYAL BRITISH LEGION DIABETES UK MACMILLAN CANCER SUPPORT	<b>REVIEW DATE</b>	31 DECEMBER 2024
<b>ORGANISATIONS</b>	THE ROYAL BRITISH LEGION, DIABETES UK & MACMILLAN CANCER SUPPORT. FUNDRAISING REMEMBRANCE & MARKETING, COMMUNITY FUNDRAISING, MASS EVENTS & POPPY APPEAL, COMMUNITY FUNDRAISING & POPPY APPEAL		
<b>TYPE OF PEOPLE EXPECTED</b>	Lead Volunteers & Poppy Appeal Organisers Volunteers (with the possibility of local Cadet units & members of the Armed Forces) Members of the Public Charity Members of Staff Venue Staff		
<b>LOCATION</b>	VARIOUS LOCATIONS	<b>NUMBER OF PEOPLE EXPECTED</b>	500 (PER DAY)
<b>RISK ASSESSMENT CATEGORY</b>	PUBLIC SAFETY	<b>DATE RECORD CREATED</b>	01 JANUARY 2024

**Please ensure that you read any other health and safety guidelines supplied.**

**COMMON - SENSE: IF YOU DO NOT FEEL SAFE CANCEL ACTIVITY**

HAZARD	EXISTING CONTROL MEASURES	INITIAL RISK			PROPOSED CONTROL MEASURES TO REDUCE RISK	ACTION DATE
		L	S	R		
<b>Manual Handling</b>	<p>Test weight of items before lifting and moving.</p> <p>Ask for assistance if you feel item is too heavy for one person.</p>	2	2	2	<p>If possible, use a trolley to assist in moving items. Always walk facing forward and push the trolley in front of you.</p> <p>Walking backwards and pulling a trolley may risk you bumping into structures, displays or other people. If necessary, how two people operating the trolley one at the front and one at the rear.</p>	AS REQUIRED AT EVERY EVENT
<b>Fire &amp; Bomb Threats</b>	<p>No smoking (including e cigarettes),</p> <p>No flammable substances, or open flames on or within the vicinity of the collection.</p>	2	2	2	<p>Do not try to fight a fire yourself. <b>Dial: 999 or 112</b></p> <p>Always make sure that you have a safe route to leaving the area should any incident occur.</p>	AS REQUIRED AT EVERY EVENT
<b>Adverse Weather</b>	Be aware of the weather. Volunteers should take warm & waterproof clothing. Wear layers &, if necessary, use sunscreen	2	2	2	Check the weather forecast before leaving for the event.	AS REQUIRED AT EVERY EVENT
<b>Excessive Noise</b>	<p>Please respect the fact that not everyone passing will want to donate or stop.</p> <p>Always keep noise to a minimum.</p>	2	2	2	<p>You must not make any noise to attract persons to your collection. For example, do no shake collection devices to attract attention. <b>THIS IS ILLEGAL UNDER CHARITY COMMISSION RULES.</b></p>	AS REQUIRED AT EVERY EVENT
<b>Litter &amp; Pollution</b>	Refuse must be taken away at the end of the day or put into authorised waste disposal.	2	2	2	<p>Take everything away with you that you brought. Dispose of waste only in an approved manor</p>	AS REQUIRED AT EVERY EVENT
<b>Security, Verbal or Physical Assault and Theft.</b>	<p>Be always vigilant. If a situation occurs inform the event lead immediately.</p> <p>You can if you wish report the matter to the Police.</p> <p>All volunteers briefed to not to stand up to any confrontation.</p> <p>All collection devices to be returned to the event lead person at the end of your shift.</p>	2	2	2	<p>Do not try and stop a thief yourself, you are not a police officer and have no power to stop a person.</p> <p>Make sure all collection devices have an unbroken security seal. And clearly marked with the name of the charity you are collecting for.</p> <p>When possible, regularly change collection devices so they are not too full.</p> <p>If you at any time feel unsafe, stop the activity &amp; report to your event lead.</p>	AS REQUIRED AT EVERY EVENT

					Do not leave your collection devices unattended if you need to leave your collection for any reason, get another team member to cover on your behalf or until you return.	
<b>Electrical Equipment</b>	You are not permitted to use mains powered electrical items. As these must all be PAT tested before use in a public location.	2	2	2	Battery powered card donation terminals may be supplied to your location. If using an external power pack to card the unit, make sure all cables are neat and tidy and do not cause a hazard to any visitor.	AS REQUIRED AT EVERY EVENT
<b>Public Access</b>	You are not permitted to block a footpath or any venue entrance. i.e., Do not stand in shop doorways. Unless you are collecting with the venue's permission.	2	2	2	Make sure that there is room for people to pass you if they do not want to stop. Make sure you are not blocking the entrance to a shop, business, or house.  This does not apply if you are invited by the location to hold a charity collection on their behalf. i.e., If Marks & Spencer has asked or given the charity permission to collect on their premises. You will be permitted to collect at the door. As long as you are not blocking access.	AS REQUIRED AT EVERY EVENT
<b>Accidents</b>	All accidents must be reported to your PAO / DPAO however minor & accident report will be completed and filed.	2	2	2	Any reports will be submitted to the respective charity headquarters.	AS REQUIRED AT EVERY EVENT

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**It is impossible to foresee every event or occurrence. Please always use your own judgement and common sense. If you see a hazard that would stop, you from visiting the stand as a customer. This needs to be addressed. In short if you feel unsafe it is best to cancel the activity and seek advice.**

If required, the full contact information for the event organiser / risk assessor / event leader are:

Lord Jim R. J. Allan of Hougun Manor

Jim Allan: xxx

Telephone: xxxxxxxxxxx | xxxxxxxxxxx

eMail: xxxxxxxxxxxxxxxxxxx | blackpoolpoppyappeal@gmail.com

**\*Key**

<b>L</b>	The <b>likelihood</b> of an incident occurring. Scores:	<b>1 Very low</b>	<b>2 Possible</b>	<b>3 Very likely</b>
<b>S</b>	The likely consequence of an incident occurring in terms of <b>severity</b> . Scores:	<b>1 Negligible</b>	<b>2 Minor</b>	<b>3 Major</b>
<b>R</b>	<b>Risk</b> rating (If additional risk control measures are not put in place). Scores:	<b>1 – 2</b>	<b>Minimal risk</b>	<b>No further action</b>
		<b>3 – 4</b>	<b>Medium Risk</b>	<b>Keep under review</b>
		<b>6 – 9</b>	<b>High risk</b>	<b>Stop activity and review operation</b>

- Near-miss with potential injury consequences or minor accident
- Incident resulting in loss time / injury
- Serious / long-term injury or death to one or more persons



## **Coronavirus Extra Precautions If Required.**

**Should there be future government instructions regarding coronavirus, these must be fully met by everyone staffing an event.**

**If any future guidelines allow for public events to take place, the following should be carried out.**

- (A) All staff must remain behind the table at all times.
- (B) Choice of display items to be reduced. Maximum of two of any item on display at any one time.
- (C) If display items are touched by members of the public and not taken away with them, these are to be wiped before the next person comes to the table.
- (D) If necessary have a calling system in place, where the next person in the queue is called forward once the other person leaves and any cleaning is carried out.
- (E) If people are queuing to come to your stand, depending on what guidelines are in place, position markers can be used so distance can be maintained.
- (F) Regular cleaning of area to be carried out. Antibacterial wipes will be supplied for this purpose.
- (G) All event staff to use gloves provided & if able face coverings also supplied.

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**It is always best practice, if staffing an event under any future coronavirus rules should you not feel safe, presence at the event should be cancelled. It is always better to cancel an event for safety.**

**All and any additional instructions from the charity / venue must be fully carried out at all times. To ensure the safety of the public and those staffing the event.**

# Blackpool Council

## APPLICATION FOR A STREET COLLECTION PERMIT

**Applicants Name:**

[Kristian Schofield - Blackpool Working Newfoundlands](#)

**Built Environment**

Licensing Service  
Blackpool Council  
Municipal Buildings, PO Box 4  
Blackpool, FY1 1NA

**Contact**

T: (01253) 47 8570  
F: (01253) 47 8372  
[www.blackpool.gov.uk](http://www.blackpool.gov.uk)



1) **Applicant Details**

In what capacity are you applying for a licence?

Please tick:

- a) An individual  Complete Section A
- b) A person other than an individual
  - I. As a charity  Complete Section B
  - II. As a limited company  Complete Section B
  - III. Other  Complete Section B

A) **Individual Applicant - Name, Address and details of applicant for the licence who will be responsible for the collection**

<b>Title:</b>	Mr	Mrs	Miss	Ms	<b>Forename (s)</b>					
<b><u>Surname</u></b>					<b><u>Date of Birth</u></b>					
<b><u>Home address</u></b>										
					<b><u>Post Code</u></b>					
<b>☎ Telephone Number</b>				<b>☎ Mobile Number</b>						
<b>Email Address</b>										

B) **Non-Individual Applicant – Business, Society or Charity responsible for the proposed Collection**

<b><u>Name</u></b>	Blackpool Working Newfoundlands									
<b><u>Registered address</u></b>	XXXXXXXXXXXXXXXXXXXXXXXXXXXX									
	XXXXXXXXXXXXXXXXXXXXXXXXXXXX									
	XXXXXXXXXXXXXXXXXXXXXXXXXXXX				<b><u>Post Code</u></b>					
<b>☎ Telephone Number</b>	XXXXXXXXXXXX			<b>☎ Mobile Number</b>	XXXXXXXXXXXXXXXXXXXX					
<b>Email Address</b>	blackpoolworkingnewfoundlands@gmail.com									

2) **Correspondence Name and Address**

<b><u>Name</u></b>	Blackpool Working Newfoundlands									
<b><u>Address</u></b>	XXXXXXXXXXXXXXXXXXXXXXXXXXXX									
	XXXXXXXXXXXXXXXXXXXXXXXXXXXX									
					<b><u>Post Code</u></b>					
<b>☎ Telephone Number</b>	XXXXXXXXXXXX			<b>☎ Mobile Number</b>	XXXXXXXXXXXXXXXXXXXX					
<b>Email Address</b>	blackpoolworkingnewfoundlands@gmail.com									

3) Name of charity or fund for which the Collection / Sale is being made.

<b>Name of Charity</b>	Blackpool Working Newfoundlands						
<b>Address</b>	XX						
	XX						
	XXXXXXXXXXXXXXXXXXXXXXXXXXXX	<b>Post Code</b>					
<b>Charity Registration Number (if applicable)</b>							

4) The Street Collection will be for the collection of:

Money	Property
X	

Tick as appropriate

If property is collected, is this to give away use or sell on behalf of charity please state:

5) What method of collection is to take place?

For example will it be a bucket collection, line of coins, or entertainment / specific event? Please provide a description of the type of collection that is proposed to take place.

Bucket donations at street 'meet & greet' event with Giant Rescue Dogs dressed as punks, and to display small RIB Rescue Boat (on a stationary trailer).

6) How many persons is it proposed to authorise to act as collectors in the area of the local authority to which the application is addressed?

4-5

7) Use to which proceeds of this collection are to be put.

Charitable donations via BWN, and funds for Rescue equipment / replacement Rescue Boat.

8) Objects of the Charity or Fund.

Improving open water safety awareness and prevention of death through drowning.

9) Date of Proposed Collection or Sale, and between what hours:

**NB** Please note that we must be in receipt of your application at least 28 days prior to the date of proposed collection

<b>DATE</b>	1st - 4th Aug 2024	<b>BETWEEN WHAT HOURS</b>	FROM: 12:00
			TO: 20:00

**10) Locality within which it is proposed to make the Collection or Sale.**

Area of St Johns Square opposite Winter Gardens for the Rebellion Festival weekend (Blackpool Punk weekend).

**11) Are the whole of the receipts to be paid over for the benefit of the Charity or fund?**

YES	NO
X	

Tick as appropriate

**12) If no, please state what deductions will be made (for expenses or any other purpose) and provide an estimate of the sum which will be deducted. This can be shown as a percentage.**

Total amount of receipts	Amount to be deducted	Reason for deduction.

**13) Has a permit for a Collection or Sale for a similar object ever been refused?**

YES	NO
	X

Tick as appropriate

**14) If Yes, please state by which Licensing Authority, date refused and reason given.**

AUTHORITY	DATE	REASON

**15) Signature of Applicant**

I understand that I am required to contact the following department(s) regarding my application:

- 1) **Promenade**  
If you are planning to hold a street collection on the Promenade you will must immediately contact VisitBlackpool on telephone number (01253) 478231 to check the dates requested are available and also to check whether you will need to provide insurance cover. Please note, VisitBlackpool's terms and conditions will need to be signed and a tramway activity permit may also be required.
- 2) **Town Centre**  
If you are planning to hold a street collection within the Town Centre, permission should immediately be sought from the Town Centre Admin Manager on (01253) 476204.

<b>Usual Signature</b>	K Schofield		
<b>Printed Name</b>	Kristian Schofield		
<b>Capacity</b>	Chairperson of Blackpool Working Newfoundlands		
<b>Date</b>	21 / 02 / 24		

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<b>Report to:</b>	<b>PUBLIC PROTECTION SUB-COMMITTEE</b>
<b>Relevant Officer:</b>	Lee Petrak, Trading Standards and Licensing Manager
<b>Date of meeting:</b>	26 March 2024

## HACKNEY CARRIAGE AND PRIVATE HIRE DRIVER LICENCES

### 1.0 Purpose of the report

- 1.1 To consider an applicant and a licence holder who have been convicted of offences or who have otherwise given reasons for concern.

### 2.0 Recommendation(s)

- 2.1 The Sub-Committee will be requested to determine the referrals as appropriate.

### 3.0 Reason for recommendation(s)

- 3.1 Licensed drivers can be responsible for transporting vulnerable passengers. It is important for the protection of the public that only fit and proper persons are licensed.

- 3.2 Is the recommendation contrary to a plan or strategy approved by the Council? No

- 3.3 Is the recommendation in accordance with the Council's approved budget? Yes

### 4.0 Other alternative options to be considered

- 4.1 None, as the Sub-Committee is required to determine the application and referrals.

### 5.0 Council priority

- 5.1 The relevant Council priority is:
- 'The economy: Maximising growth and opportunity across Blackpool'

### 6.0 Background and key information

- 6.1 The Sub-Committee is asked to determine whether or not the applicant and licence holder are fit and proper persons to hold Private Hire driver licences in respect of the following cases:

T.P.S (New Hackney Carriage Driver)  
A.J.C (Existing Hackney Carriage and Private Hire Driver)

6.2 Details of offences or matters causing concern and any supporting documents are attached at Appendices 4(a) to 4(c).

6.3 Does the information submitted include any exempt information? Yes

## **7.0 List of appendices**

7.1 Appendix 4(a) T.P.S Details of case (not for publication)  
Appendix 4(b) T.P.S DBS certificate (not for publication)  
Appendix 4(c) A.J.C Details of case (not for publication)

## **8.0 Financial considerations**

8.1 None.

## **9.0 Legal considerations**

9.1 Local Government (Miscellaneous Provisions) Act 1976

The Sub-Committee must be satisfied that the applicants are fit and proper persons to be licensed.

There is the right of appeal to the Magistrates' Court.

## **10.0 Risk management considerations:**

10.1 None.

## **11.0 Equalities considerations and the impact of this decision for our children and young people:**

11.1 None.

## **12.0 Sustainability, climate change and environmental considerations:**

12.1 None.

## **13.0 Internal/external consultation undertaken:**

13.1 None.



**14.0 Background papers:**

14.1 None.

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